

Subject: Charge My Street Annual General Meeting

Location: Online (Zoom) & Gregson Centre Lancaster

Date: 28.03.22

Attendees: Paul Fisher, Daniel Heery, Ady Powell, Will Maden, Angela Wakefield, Stevan Agar, Philip Lamb (Allen Sykes Accountants), Anne Chapman, Michael Gibson + zoom participants

Apologies: Alex Hulley and Nicola Mortimer

[Slides](#)

What
Welcome & Intros <ul style="list-style-type: none">DH opened the meeting and confirmed the required quorum.
Annual Report <ul style="list-style-type: none">Lots of new sites live or coming soon since the last AGM.Sites across England.Huge reductions in CO2 & Emissions.New voucher scheme from OZEV for multi dwelling buildings which could benefit the society.All case studies can be found here.Future Sites- must meet the criteria to streamline installations and reduce costs.Charge My Street are delivering impacts through; education, economic development and environmental sustainability.Great feedback from users regarding experience of using the chargepoints and the Fuuse app.Strategy - the Society is planning another 240 sites over the next three years.Motion 1: to receive and adopt the Report of the DirectorsPaul Fisher (PF) proposes the report is adopted, Anne Chapman seconded.
Governance <ul style="list-style-type: none">Monthly meetings with specific agendas, well attended - Members may join a meeting on request or to discuss a specific issue.All meetings fully minuted, to serve as a record of key discussion and decisions - available to review on request.
Q&A <ul style="list-style-type: none">Wendi Q: 'How was the survey done, who were the respondents?' A: 'An email was sent to users of the CMS Chargepoints over the last 12 months, a prize was offered, of the 450 users, 49 responded'.Jonathon Q: 'When are the monthly (Board) meetings?' A: 'Meetings tend to be in the evenings on a monthly basis, depending on when board members are available.'Anne Q: 'How many chargepoints do you have now?' A: 'Currently available (as of 28.03.22) we have 98 sockets, with another 46 sockets that have been installed but are awaiting an electricity connection'Wendi Q: 'When will your chargepoints be contactless?' A: 'We are currently trialling a system where you can use a debit/credit card to start the charge, it does not take an amount but will start the charge. We are trialling is with subscribers, allowing those unable to use an app to use their card. Contactless is very expensive, with annual and percentage costs (£1500+), this would make some sites not viable.'Pam Q: 'How do you suggest a new site?' A: 'You access the charge my street website and go to suggest, here you add the locations and add further details regarding power, connectivity

	and location surrounding the site. New applications are currently closed as we have a back log of sites from our Innovate UK project, sites will be available to suggest in the next month'
	<p>Presentation of the Accounts- Philip Lamb (Allen Sykes Accounts).</p> <ul style="list-style-type: none"> • Auditors accounts can be found here. • Question: Anne: 'Can you confirm where the cash figure has come from?' A: 'It is not money that has not been spent, in the report the grants received must be shown as cash flow, the share money has not been spent, this also includes any profits from PAYG, Subscribers and Consultancy'. • Motion 2: to receive and adopt the the unaudited financial statements for the year ended 31st December 2021. Acceptance of the motion was proposed by Paul Fisher and seconded by Michael Gibson. • Motion 3: to disapply the obligation of the co-operative to appoint auditors pursuant to Section 84 of the Co-operative and Community Benefit Societies Act 2014 so that an audit of the accounts of the Co-operative shall not take place for the Co-operative's year of account ending 30st September 2022. <p>Acceptance of the motion was proposed by Paul Fisher and seconded by Michael Gibson.</p>
	<p>The election of the Directors</p> <ul style="list-style-type: none"> • Retiring Directors: Paul Fisher (Chair) Paul Fisher was thanked for his service over the last 4 years. • Standing for election: Stevan Agar (Finance) • Motion 4: to appoint Stevan Agar as a director of the Society (proposed by Will Maden and seconded by Michael Gibson) • Will Maden will be the new Chair.
	<p>Share offer dividend & capital withdrawal</p> <ul style="list-style-type: none"> • Investors in 2018, can now withdraw capital, those with smaller investments (£100-£200) can request the amount to be withdrawn by emailing hello@chargemystreet.co.uk. • New share register system, Air Share, is currently being set up by the new bookkeeper, this will allow investors to monitor their shares online and will be available in the near future. • Share interest will be added to your share capital account as a cash credit. • Motion 5: To approve the payment of share interest to members at a rate of 2%
	<p>AOB</p> <ul style="list-style-type: none"> • Forthcoming events where members can find out more about CMS: • Coop Retrofit day in Accrington on the 25th June 2022. • Staveley Mill launch 20th April 2022 at 14:00pm.

Agenda

1. Welcome & Introductions
2. Confirmation of the required quorum
3. Presentation of Annual Report;
4. Adoption of the Annual Report
5. Presentation of the Accounts
6. Adoption of the Accounts

7. The appointment of an Auditor, if required;
8. The election of the Directors
9. Future plans and new share offer
10. The application of profits;
11. Any Other Business
12. Closing Remarks